COURSE BROCHURE

Drafting Regulations and Assessing Their Impact

An advanced course combining regulatory policy analysis, Regulatory Impact Assessment and legislative drafting technique, so that a rule is clear, workable and backed by a documented comparison of options.

Code	HT-GOV-115
Category	Government & Public Sector
Duration	1 week
Level	Advanced

Introduction

A vague or rushed regulation is costly for the economy and for the body that enforces it: it loads businesses with unintended burdens and leaves too much to interpretation. Governments are therefore requiring impact assessment before a rule is issued, along with common drafting standards.

Objectives

- Define the regulatory problem, the case for intervention and the available options
- Prepare a Regulatory Impact Assessment proportionate to the significance of the proposal
- Estimate costs, benefits and administrative burden for the affected groups
- Draft regulatory text that is clear and consistent with higher-level instruments
- Plan public consultation, enforcement and ex-post review of a regulation

Who should attend

- Legal advisers and legal researchers in ministries and regulatory authorities
- Public policy analysts and authors of impact studies
- Members of committees that prepare and review draft laws and regulations
- Compliance and regulatory affairs officers in regulated sectors

Skills you will develop

- Regulatory policy analysis
- Regulatory Impact Assessment
- Legislative drafting
- Stakeholder consultation management

Learning Outcomes

- Write a problem statement and compare three options, including the option of no intervention
- Calculate the net present value of a regulatory proposal and estimate its administrative burden with the Standard Cost Model
- Redraft ambiguous or conflicting provisions in an existing text
- Produce a short, fully structured draft regulation with a summary impact assessment

Course Outline

Day 1: Regulatory Policy and Problem Definition

- Life cycle of a regulatory instrument and where drafting and impact assessment fit
- Problem definition and the case for intervention: market failure, risk management and protection of rights
- Alternatives to binding regulation: self-regulation, incentives, disclosure and the do-nothing option

Day 2: Regulatory Impact Assessment

- Steps of an impact assessment and proportionality in the depth of analysis
- Identifying affected groups: small businesses, consumers and government bodies
- Cost-benefit analysis, net present value and the Standard Cost Model for administrative burden

Day 3: Structure of the Regulatory Text

- Hierarchy of legislation, limits of delegated authority and consistency with higher-level instruments
- Structure of the text: definitions, scope, obligations, powers, offenses and penalties
- Licensing, inspection and appeal provisions, and transitional and final provisions

Day 4: Drafting Technique

- Expressing obligation, permission and prohibition, and controlling definitions and cross-references
- Common drafting defects: ambiguity, conflict, repetition and unfettered discretion
- Checking consistency between the Arabic text and its translation in bilingual regulations

Day 5: Consultation, Enforcement and Ex-Post Review

- Public consultation: the consultation paper, handling comments and documenting responses
- Compliance design, risk-based enforcement, ex-post evaluation and periodic review clauses
- Applied workshop in which each team drafts a short regulation for a fictional activity with a summary impact assessment

Training methodology

Excel exercise on cost-benefit analysis and administrative burden estimation
Drafting clinic reviewing provisions from existing texts article by article
Comparison of published impact assessment reports
Simulated consultation session with representatives of the affected sector

Certification

Participants receive a Harbor Training Center certificate of attendance on completing the course.

Upcoming dates

City	Dates	Language	Fee
London	7 – 11 December 2026	AR	EUR 5,700
Istanbul	17 – 21 May 2027	EN	EUR 4,800
Dubai	24 – 28 May 2027	AR	EUR 4,500
London	7 – 11 June 2027	EN	EUR 5,700
Amsterdam	14 – 18 June 2027	AR	EUR 5,500
Online	21 – 25 June 2027	EN	EUR 1,800

Fees are per participant.

Contact us

Email info@harbor4training.com

Address istanbul Turkey

To register and for details, scan the code or visit:

https://harbor4training.com/en/courses/regulations-drafting-impact