COURSE BROCHURE

Safety for Supervisors

A foundation course that equips supervisors to lead safety in their teams every day through safe work planning, toolbox talks, routine inspections and a sound response to incidents.

Code	HT-HSE-110
Category	Health, Safety & Environment
Duration	1 week
Level	Beginner

Introduction

The supervisor is the closest person in charge when a worker faces danger, and whatever the supervisor accepts on site becomes the real standard, whatever the procedures say. New supervisors need simple tools to use every shift.

Objectives

- Understand the supervisor's safety responsibilities toward the team and the organization
- Plan daily work and assign each task to someone competent to do it
- Prepare a short toolbox talk and deliver it in a way that involves workers
- Carry out routine site inspections, record findings and follow them to closure
- Correct unsafe behavior and handle the first response to incidents and their reporting

Who should attend

- Newly appointed supervisors and team leaders
- Shift leaders in factories and warehouses
- Foremen and crew leaders on construction sites
- Workers being prepared for promotion to supervisory roles

Skills you will develop

- Safe daily work planning
- Delivering toolbox talks
- Site inspections
- Correcting unsafe behavior

Learning Outcomes

- Prepare a start-of-shift plan listing tasks, key hazards and who is responsible
- Prepare a ten-minute toolbox talk and deliver it to the group
- Inspect a work area with a checklist and produce a follow-up action list
- Hold a corrective conversation with a worker performing a task unsafely

Course Outline

Day 1: The Supervisor's Role in Safety

- The supervisor's legal and management duties under the regulations of the participant's country

- Leading by example, and how what goes unchallenged becomes the rule
- Working with the safety department and where each role begins and ends

Day 2: Planning the Day's Work

- The start-of-shift meeting and assigning tasks by competence
- A quick hazard check before each task begins
- Inducting new workers and contractors to the hazards of the site

Day 3: Toolbox Talks

- Choosing a toolbox talk topic from the work at hand
- Keeping it short, involving workers and asking questions
- Recording the talk and following up on concerns workers raise

Day 4: Site Inspections

- Planned inspections, checklists and housekeeping
- Spotting unsafe conditions and ranking findings by priority
- Following actions to closure and sharing the results with the team

Day 5: Behavior and Incidents

- Talking to a worker about unsafe behavior while keeping respect
- The first response to an incident, and reporting incidents and near misses
- Applied project: a weekly safety plan for the supervisor's own area, with a toolbox talk, an inspection checklist and a follow-up plan

Training methodology

Every participant delivers a toolbox talk to peers and receives brief feedback
A site inspection of an area at the training venue using checklists participants build
Role play of correcting unsafe behavior with a hesitant or resistant worker
Discussion of everyday supervisory situations that participants bring from their sites

Certification

Participants receive a Harbor Training Center certificate of attendance on completing the course.

Upcoming dates

City	Dates	Language	Fee
Amsterdam	7 – 11 December 2026	EN	EUR 6,100
Istanbul	10 – 14 May 2027	EN	EUR 5,400
Dubai	17 – 21 May 2027	AR	EUR 4,800
London	24 – 28 May 2027	EN	EUR 5,800
Amsterdam	7 – 11 June 2027	AR	EUR 6,100
Online	14 – 18 June 2027	EN	EUR 2,800

Fees are per participant.

Contact us

Email info@harbor4training.com

Address istanbul Turkey

To register and for details, scan the code or visit:

https://harbor4training.com/en/courses/safety-for-supervisors